

Name of Booster Club

Fund-Raising Activity Report – Attachment B

Ticket Events with Entry or Participation Fees

Ticket Reconciliation (For Athletic, Band, or Drama Events with Entry or Participation Fees)

Based on the beginning and ending ticket numbers and less any complimentary tickets, determine the number of tickets sold.

Description	Beginning Ticket #	Ending Ticket #	Less: # of Comp. Tickets	# of Tickets	Sales Price	Total Sales
Ticket Type 1						
Ticket Type 2						
Ticket Type 3						
Ticket Type 4						
Total Sales from Tickets						

If any complimentary tickets are given, attach list of people that received the complimentary tickets.

Ticket stubs must be kept as part of the fund-raiser records.

Total Reconciliation

Do the Total Sales from Tickets agree to the Total Collections on the Operating Report? Yes ___ No ___

If No, the amount of difference is \$ _____ Explain the difference below.

Students that Owe Money from the Fund-Raiser

Student ID #	Student Name	Amount	Disposition
	Per Attached List (if needed)		
Total Amount Owed by Students			

Sponsor/Person Responsible for Fund-Raiser

_____/_____/_____
Date