

***Mountainview Elementary
Primary Years Programme
Academic Honesty Policy***

Beliefs

Mountainview Elementary believes the staff, students, and parents demonstrate integrity, fairness, trust, respect, commitment, and responsibility to support a positive learning environment.

Academic Honesty Defined

The International Baccalaureate states, "Academic honesty is an essential aspect of teaching and learning in IB programmes where action is based on inquiry and reflection."

For example, this means:

- When independent work is completed, the student themselves completed the assignment. The work was not copied from another student, completed by a family member, or retrieved from the internet.
- When participating in partner or group work, students will be active participants. The students will not depend on others to complete the work and represent it as their own original work.
- When using an idea or information from another person's work, be it from a book, the internet, or any outside source, the source must be cited.

Programme Standards

- C3: Teaching and learning promotes the understanding and practice of academic honesty.

Role of the Administration

- Schedule Academic Honesty information sessions in order to develop our students' understanding of academic integrity.
- Encourage regular review of the Academic Honesty Policy by students and staff.
- Administer fair and consistent consequences when the policy is violated.

Role of the Teacher

- Address the Academic Honesty Policy whenever applicable during instruction.
- Explain or clarify any questions on the Academic Honesty Policy that students may have.
- Develop specific guidelines for completing assignments.
- Explain the use of available resources to assist in assignment completion.
- Teach research skills to paraphrase information and give credit to sources.
- Administer fair and consistent consequences when the policy is violated.

Role of the Learner

- Complete all assigned activities and assessments with honor, avoid cheating, lying and stealing or any other behavior considered dishonest.
- Take full responsibility for learning and actions.
- Be principled, work with integrity and honesty, and use critical thinking skills to solve problems.

Role of the Parents

- Read and understand Mountainview's Academic Honesty Policy.
- Monitor and supervise the progress of coursework or homework assignments.
- Monitor and sign the daily homework folder and Tuesday folder and communicate with teachers.
- Support the consequences that will follow a violation of the expectations outlined in this policy.
- Ensure students check in and submit assignments daily during online learning.