



Dear Parents,

Welcome to a new school year! The morning/afternoon of each school day can be a very stressful time for all of us. As each school day begins, the safety of your child is our primary concern. Our job is to keep your child safe; your job is to help keep your child safe. With the current state of Covid-19 and from recommendations from TEA and the CDC, we have implemented new policies for drop-off and pick-up.

The following procedures will be in place beginning September 8, 2020.

- Students may be dropped off no earlier than 7:30 a.m. Students will be assigned either the north side of the school or the south side of the school to be dropped off in order to stagger arrivals and socially distance our students. Parents will be informed of their location prior to the start of school. Students need to bring their mask everyday. We recommend washing the cloth reusable ones every night.
- Students will not be allowed to walk up to enter the front door of the school. We recommend that they arrive by car or on the bus. If they walk, they will need to enter at their designated side and wait for the monitor to screen them. Please use the circle drives to drop your students off as we are screening them in the cars. Please do not drop off your students in the front of the school on Bishop and drive off. As a result of the screening, your child might not be able to attend school that day.
- Students will have their temperature taken as the car arrives in the drive through by monitors. Students displaying a temperature of 100 degrees or more will be asked to wait in their parked cars approximately ten minutes to allow the student time to "cool off." If after ten minutes the fever remains, the student will need to go home. Parents, please screen your child each morning for a cough, shortness of breath, fever, chills, shaking with chills, muscle pain or aches, headache, sore throat or loss of smell or taste. It is imperative that if your child has these symptoms that you not send them to school that day and that you consult with your doctor. We are depending on you to help curb the spread of Covid-19 and protect your child along with our employees.
- Students that pass the screening will exit the car and will be escorted to a waiting area prior to going to the classroom. Parents are not allowed to park and walk their students into the building.
- Students will be eating breakfast and lunch in the classrooms. No outside food or drink may be delivered or dropped off to the school. Students not wanting to eat cafeteria food will need to bring their lunchbox to school with them. Food will not be delivered to the classrooms. This also includes cupcakes and treats on birthdays for the time being.
- For pick-up in the afternoon, there will only be bus riders, car pickups and walkers. Parents will not be allowed to pick their students up from the porch. Parents will use the same side as they are assigned to drop off in the morning to pick up their student in the afternoon. Walkers are defined as students who live a reasonable distance from the school and walk to their house, not picked up by a car down the street. Due to high traffic volumes, walkers will be dismissed last after all bus students and car riders have been picked up.

Providing a safe learning environment for all students is our top priority. At this time, we are limiting the amount of people entering our building. We are handling business as much as possible through virtual meetings or conferences. Should the need arise for a parent to enter the campus, the following check-in procedures have been implemented for all visitors, volunteers,

and parents. All campus visitors arriving during the day will be directed to the office and buzzed in through our secure entry. Upon arriving to the office, all visitors must:

- present a valid Driver License or other Government issued ID
- wear the printed visitor badge provided throughout the entire campus visit
- report to the office for check-out procedures following the campus visit

Please be advised that all campus visitors not wearing a visitor/volunteer badge will politely be asked to report to the office.

We know that this year will look different. Thank you in advance for following these procedures and supporting our school staff to keep everyone safe and healthy. Our job is to keep your child safe, your job is to help keep Mountainview safe. We wish you well!